

**ROSELLE PUBLIC LIBRARY DISTRICT  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
JANUARY 8, 2025 AT 7:00 P.M**

**CALL TO ORDER**

President Smith called the meeting to order at 7:03 p.m.

**PRESENT**

Six (6) Trustees were present at the start of the meeting: President, Katie Smith; Vice President, Terrell Barnes, Secretary, Michael Harrington; Treasurer, Monika Nasiadka; Trustee Len Baumgart; and Trustee, Rich Karpinski.

Staff present were Executive Director, Samantha Johnson; Adult & Teen Services Manager, Maureen Garzaro; Access Services Manager, John Rimer; and Youth Services Manager, Alea Perez.

Four (4) members of the public were also present.

**ABSENT**

One (1) Trustee were absent: Trustee, Sue Harold. Trustee Harold called in but was not eligible for remote attendance per the Remote Attendance Policy.

**ADOPTION OF AGENDA**

Treasurer Nasiadka moved to adopt the agenda as presented. The motion was seconded. A voice vote was conducted with all voting aye. The motion was approved.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA**

- a. Secretary's Report
  - i. Minutes of the Regular Board of Trustees Meeting Dated 11/13/24
  - ii. Minutes of the Committee of the Whole Meeting Dated 11/13/24
- b. Approval of Expenditure Warrants
  - i. Bill List for 11/27/24 in the Amount of \$42,911.11

- ii. Bill List for Electronic Funds Transfer to IMRF Dated 12/02/24 in the Amount of \$13,134.52-A and \$499.43-B
  - iii. Bill List for 12/11/24 in the Amount of \$20,280.84
  - iv. Payroll Dated 11/15/24 and 11/29/24
- c. Other
- i. Updated Youth Services Librarian Job Description
  - ii. Staff Holiday Recognition

Secretary Harrington moved to approve the Consent Agenda as presented. The motion was seconded. A roll call produced the following results:

AYES: Barnes, Baumgart, Harrington, Karpinski, Nasiadka, Smith  
NAYS: None  
ABSTAIN: None  
ABSENT: Harold

The motion was approved.

### **TREASURER'S REPORT**

Executive Director Johnson reviewed the monthly report. There were no questions from the Trustees.

Vice President Barnes moved to approve the Treasurer's Report. The motion was seconded. A roll call produced the following results:

AYES: Barnes, Baumgart, Harrington, Karpinski, Nasiadka, Smith  
NAYS: None  
ABSTAIN: None  
ABSENT: Harold

The motion was approved.

### **CORRESPONDENCE**

A generous donation from the family of Frank Strle in his memory was received by the Library.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director, Johnson presented her monthly report, which is included as Exhibit A.

### **PRESIDENT'S REPORT**

a. Trustee's Report

President Smith and Trustee Harold will be conducting the semi-annual review of closed session minutes on February 10<sup>th</sup>.

b. Friends of the Library

The next book sale is set for February 1<sup>st</sup> and 2<sup>nd</sup>.

**OLD BUSINESS**

a. Bond Issuance

Executive Director Johnson asked the Board to formalize their decision on when to issue construction bonds for the upcoming new library project. President Smith moved to issue bonds in March, final date to be determined with PMA. The motion was seconded. A roll call produced the following results:

AYES:	Barnes, Baumgart, Harrington, Karpinski, Nasiadka, Smith
NAYS:	None
ABSTAIN:	None
ABSENT:	Harold

The motion was approved.

b. Approve Architect's Contract & Rider for New Library Project with Product Architecture + Design

There are a few terms the Library's attorney is still finalizing on this contract, so Vice President Barnes moved to authorize the Executive Director to approve the contract and rider with Product Architecture + Design, pending the completion of the attorney's review. The motion was seconded. A roll call produced the following results:

AYES:	Barnes, Baumgart, Harrington, Karpinski, Nasiadka, Smith
NAYS:	None
ABSTAIN:	None
ABSENT:	Harold

The motion was approved.

**CITIZEN COMMENTS/QUESTIONS**

There were no citizen comments or questions.

**ADJOURNMENT**

President Smith moved to adjourn the meeting at 7:23 p.m. All trustees were in favor.

/s/ Mike Harrington

Minutes Approved: Secretary

2/12/2025

Date

## Exhibit A